**附件**

应聘人员登记表

应聘部门： 岗位： 填表日期： 年 月 日

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| 基本信息 | | | | | | | | | | | | | | | | | | | |
| 姓 名 |  | | | | 性 别 | | | |  | | 民 族 | | | |  | | 相片 | | |
| 出生日期 |  | | | | 籍 贯 | | | |  | | 政治面貌 | | | |  | |
| 参加工作时间 |  | | | | 婚 否 | | | |  | | 健康状况 | | | |  | |
| 最高学历 |  | | | | 专 业 | | | |  | | 毕业时间 | | | |  | |
| 毕业院校 |  | | | | | | | | | | 人事档案地点 | | | |  | |
| 职 称 |  | | | | 职业资格 | | |  | | | 可上岗时间 | | | |  | |
| 家庭详细住址 |  | | | | | | | | | | | | E-mail | |  | | | | |
| 联系电话 | 手机： | | | | | 固话： | | | | | | 身份证号码 | | |  | | | | |
| 技能、特长 |  | | | | | 英语水平 | | | | | |  | | | 计算机水平 | | | |  |
| 主要教育/培训经历 | | | | | | | | | | | | | | | | | | | |
| 起讫时间 | | 学 历（高中起） | | | | | 毕业院校 | | | | | 专 业 | | 学位 | | | | 学习方式 | |
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|  | | 培训机构 | | | | | 主要培训内容 | | | | | 是否发证 | | | | 证书名称 | | | |
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| 工 作 经 历 | | | | | | | | | | | | | | | | | | | |
| 起讫时间 | | 单位名称及部门 | | | | | | | | 职位 | | 证明人及查询电话 | | | | | | 在职薪资 | |
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| 其他信息 | | | | | | | | | | | | | | | | | | | |
| 奖惩情况 | | |  | | | | | | | | | | | | | | | | |
| 家庭成员及社会关系 | | | | | | | | | | | | | | | | | | | |
| 称 谓 | | | | 姓名 | | | 工作单位 | | | | | | | | 职位 | | | 联系电话 | |
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本人在此慎重声明，所有填写在此表格内的资料为本人的真实情况。应聘者签名